

Banner Cross Functional Team AGENDA April 1, 2009

Possible Items for Discussion:

- ❖ **MS Exchange Progress Report and Demo**
 - Highlighting Features of MS Outlook / MS Exchange
 - Quick Search
 - Categories / Tags (Folder Replacement)
 - Follow up / Task Management
 - Mailbox Cleanup
 - MS Live (current) / MS Sharepoint (coming)
 - Archiving (server based archiving is coming)

- ❖ **Preparing for the FY'2008-09 External Audit**
 - Projects Underway to Prepare for the FY'2008-09 Audit
 - **Data Stewards Committee:** UITTS will convene a regular meeting of the admin system data stewards (Banner, Raisers Edge, etc.) to regularly review access to admin systems and to review policies and procedures for access, account provisioning, change management, etc.
 - **Policies and Procedures:** UITTS has rewritten the University's policies on network security and appropriate use and submitted to the executive cabinet / legal counsel for review; draft policies are available on the IT Web site for review and comments
 - **Network Security:** UITTS has contracted testing of network security; UITTS has contracted external monitoring of internal / external security threats
 - **Password Parameters:** UITTS is working with the data stewards to implement Oracle Identity Management; once in place, UITTS will begin requiring regular password changes and the use of strong passwords
 - **Change Management:** UITTS is working with the data stewards to tighten procedures for requesting, documenting, and implementing code changes and scripts in Banner; all code changes and scripts will be stored in Perforce and most scripts developed in AppWorX to be executable by the functional areas

- ❖ **Announcement of Banner 7.x Desupport and the University's Plan to Upgrade to Banner 8.x:** Banner 9 is scheduled for release in 2010. Support for Banner 7.x will be discontinued on September 1, 2010. The University MUST complete its planned upgrade to Banner 8.x before that time. All team leaders will participate in the development of a project plan which will support this effort. A possible target "go live" for Banner 8.x is April 2010.

- ❖ **Banner Process Improvement and Re-Training:** The remaining Sungard consulting hours available on our current contract will be used for re-training and process improvement. The

UITS Client Solutions Group will work with the functional areas to develop a plan and schedule the appropriate Sungard resources. This current contract expires October 31, 2009, so all re-training and process improvement activities must be completed by that time.

❖ **Reports from Banner Teams:**

- Financial Aid – La Saundra Floyd
- Student – Warren Lord
- Finance – Susanne Kunigelis
- HR/Payroll – Dale McLeod
- Graduate Admissions – Sara Caron
- Law – Karen Sokol
- Production – Bob Vignes
- Development – Nancy Mustachio
- Infrastructure – Matt Stevenson
- Luminis – Nancy Mustachio
- Web – Rob Brosnan, Marie Somers
- ODS and Reporting – Connie Beale
- Data Standards – Connie Beale and Keith Barros
- Xtender – Team Leaders, Nancy Mustachio, Bob Vignes
- Identity Management – Matt Stevenson
- Security and Internal Audit – Anand Malwade

NEW BUSINESS / OTHER ISSUES

NEXT MEETING: Wednesday, May 13, 9:30 AM